

# FONTENELLE FOREST

## GENERAL BOOKING INFORMATION

**HOURS:** Fontenelle Forest is a nature center open to the public. Facilities may be rented for private events so long as they do not conflict with public use. Facility rentals are available between 8:00 am – 5:00 pm, dependent on date and room availability. The Nature Center is closed on Thanksgiving, Christmas Eve, Christmas Day and New Year's Day.

*Note:* Other Fontenelle Forest and/or Tree Rush Adventure guests may be present in public indoor and outdoor spaces during business hours. Tree Rush Adventures (TRA) is independently owned and operated from Fontenelle Forest. Their hours of operation might affect your booking date.

**BOOKING & PAYMENT TIMING:** A completed webform (<https://fontenelleforest.org/facility-rentals/>) will prompt follow-up communication from Forest staff. Booking your date requires a review of rental policies, a signed rental contract and an approximate number of guests.

- **The full room payment**, including any applicable add-on experiences, is due at the time of booking. If you cancel 30 or more days in advance of your scheduled event, the room rental fee will be refunded.
- **A per guest fee is required and is to be paid to the Forest on the date of your event**, which will allow all guests to access the Forest's Boardwalk and trail system, as well as public amenities (Habitat Hollow, Acorn Acres and the Baright Gallery). This amount will be determined by the actual guest count on the day of the event. Groups over 12 people will receive \$1 off per person.

**AMENITIES:** Rentals include a limited number of tables and chairs only; linens must be rented separately. Food and beverages from any vendor are allowed but must adhere to catering and alcohol policies.

**PARKING:** Onsite parking is limited. An overflow lot is seasonally available, located approximately one block from the main Nature Center. Additional parking may be available at nearby Southroads Mall, with permission; Fontenelle Forest staff can provide names of shuttle service options but cannot book the service for you.

## ROOM DESCRIPTIONS & RATES



### **FOREST ROOM**

Surrounded on three sides with views of the forest canopy, this is a 3,000 square foot reception hall in the main Nature Center. Equipped with a private balcony, built-in screen and projector and in-ceiling sound system with wired and/or wireless microphones.

**Capacity: Maximum 175 guests banquet seating (200 theater seating)**

**Availability and Cost:**

- \$125/hour, minimum three (3) hours
- Set-up and tear-down must be within the rental time period



### **CAFETERIA**

Inside the Nature Center with access to Dennis Plaza, the Café is perfect for children's birthday parties or other smaller events.

**Capacity: Maximum 25 guests, cafeteria-style bench seating only**

**Availability and Cost:**

- \$50/hour, minimum two (2) hours
- Set-up and tear-down must be within the rental time period

## ADD-ON EXPERIENCES



### REPTILE ENCOUNTER

Enjoy an educator-led experience where guests can learn about and touch a live snake or turtle.

**30 minutes with one reptile + Q&A with a Nature Educator: \$100**



### RAPTOR ENCOUNTER

Meet an owl, hawk, or other bird of prey.

**45 minutes with one bird + Q&A with a Raptor Handler: \$200**

*Add \$100 for an additional bird + 2nd handler. Note: Raptors are federally protected and cannot be touched by the public.*



### GUIDED HIKE

Groups of up to 25 can enjoy a personalized hiking tour of the forest led by a Nature Educator.

**1-hour Guided Hike: \$150**

*Add \$100 per 25 guests to cover a second guide.*



### TREERUSH ADVENTURES

TreeRush Adventures (TRA) is an independently operated company that offers climbing and zip lining just out the back door of the Nature Center. TRA hours and ticket information can be found online at <https://treerush.com> or by calling their main line 402-316-7038.