



COMMUNITY: GALLERY EXHIBITION AGREEMENT

Artist Name: _____

Artist Address: _____

Artist Email: _____

Artist Phone: _____

THIS AGREEMENT is entered into on **[Date]** _____ by and between **[Artist Name]** _____ and Fontenelle Forest (Exhibitor) to exhibit artwork listed below for the duration of the exhibit dates **April 4 – July 7, 2020**.

Artwork to be Exhibited: Title, Year, Medium, Dimensions and Retail Price.

The price should indicate the publicly listed price, and include the 30% that is taken by Fontenelle Forest.

Artwork 1: _____

Artwork 2: _____

Artwork 3: _____

This agreement is between Artist and Fontenelle Forest only and is in agreement to the following terms:

TERMS:

Ownership and Insurance

1. Artist warrants that they own the Artwork listed above, that the Artwork is an original Artwork, or print as stated, created by the Artist, fixed in a tangible form, and the Artist reserves all right, title and interest in and to the copyright available to the artist for the Artwork.
2. The Artwork is insured while on display, but not during transportation or shipping to Fontenelle Forest.
3. If ownership of the Artwork changes for any reason during the period of this loan, the Artist or their designee or legal representative is required to notify the Exhibitor of the change of ownership, in writing, within twenty-one (21) days of the change of ownership, and will also notify the Exhibitor of the name and contact information of the new owner.

Maintenance and Exhibition

1. The parties agree that the location of the exhibit shall be Fontenelle Forest, 1111 Bellevue Blvd. North, Bellevue, NE 68005.
2. The parties agree that the exhibition shall be from **April 4 – July 7, 2020** and the location of the exhibit shall be Fontenelle Forest, 1111 Bellevue Blvd. North, Bellevue, NE 68005.

3. The parties agree that drop off will take place on March 20, 23, 24 or 25 between 9:00 am and 4:30 pm; and unsold artwork must be picked up July 16, 17, 20 or 21, between 9:00 am and 4:30 pm. Artwork not picked up on these dates becomes the property of Fontenelle Forest.
4. Artist is responsible for providing their art work in a form ready to install and is responsible for all associated costs of preparation. The Artist is responsible for maintaining or making arrangements for maintaining the Artwork in its original condition for duration of the exhibition. Exhibitor will inform the Artist if and when the work requires maintenance.

Financial Terms

1. In the event of a sale of the artworks listed above (select an option by initialing below):
 - a. the Artist retains 70% of the sales price with the remaining 30% going to Fontenelle Forest. I [the Artist] choose this option _____.
 - b. the Artist agrees to donate 100% of the proceeds. I [the Artist] choose this option _____.

Reproduction and Credit

1. Artist agrees to credit Fontenelle Forest on any promotional materials created by the Artist from images of the Artwork installed in this exhibition.
2. Exhibitor agrees to appropriate acknowledgement and identification of Artist in any publications or communications by the Exhibitor featuring this work.
3. Artist grants permission for the Artwork to be used for publicity, and support for the exhibition. This may include superimposed text, cropping and/or rotating images for marketing, advertising, and social media use.
4. The Artwork is subject to photography by Fontenelle Forest visitors.

Termination and Return

1. The Artist shall loan to the Exhibitor the Artwork listed above.
2. Artist is responsible for shipping artwork to Fontenelle Forest at their own expense. Shipped work will be returned at the expense of Fontenelle Forest. Standard shipping rates and insurance will apply.
3. This agreement will not be renewed or extended unless by mutual consent of both parties.
4. The Artwork will be returned only to the Artist or owner, or their authorized representative. The Exhibitor shall be responsible for the costs incurred for returning the Artwork.
5. This agreement constitutes the complete understanding between parties. There is no other agreement. This cannot be amended except in writing and signed by both parties.

IN WITNESS WHEREAS, the Parties have signed this Exhibition Agreement and both acknowledge receipt of a copy.

Artist Signature Date

Exhibitor signature Date

Email or send signed copy to Dana Meyer, Manager of Marketing and Events, Fontenelle Forest, 1111 Bellevue Blvd. North, Bellevue, NE 68005.