Position Type: Part Time, Seasonal, Hourly, Non-Exempt  
Salary: Starts at $10/hour  
Benefits: membership privileges  
Start Date: Tuesday, May 28, 2019  
End Date: Friday, August 2, 2019

Organization Description:  
Founded in 1913, Fontenelle Forest is one of Nebraska’s oldest conservation organizations and one of the largest private nature centers in the nation. Fontenelle Forest aspires to be a national leader in environmental stewardship and education and the region’s premier nature center. Fontenelle Forest educational opportunities include early childhood programs that serve children and their parents; extensive school district partnerships and out-of-school STEM and nature-based activities; scouting programs; nature camps; programs for adults and senior citizens, as well as informal education programs, activities, and exhibits.

Job Description:  
Fontenelle Forest is seeking an Assistant Camp Counselor to join our team. Fontenelle Forest embraces the values of Integrity, Stewardship, Excellence, Engagement, and Sustainability. As a member of the Fontenelle Forest team every employee helps us achieve our vision to be a national leader in environmental stewardship and education and the region’s premier nature center.

The Assistant Camp Counselor is an enthusiastic and dedicated individual who supports Fontenelle Forest’s mission to support discovery of the quiet wild of nature and inspire current and future generations to care for the natural world. The Assistant Camp Counselor supports the Lead Camp Counselors in facilitating nature-based summer day camps for campers ages 6-12 years old. This position also leads games and activities during summer camp aftercare program. Programs take place onsite at Fontenelle Forest’s properties including, but not limited to, Wetlands, Nature Center, Camp Brewster, and Neal Woods. Camp staff are the face of the Education Department and help excite and engage visitors in exploring the natural world through guided inquiry based experiential learning. This position reports to the Director of Education or its appointee. Paid training will be provided Tuesday, May 28- Friday, May 31. Fontenelle Forest camps run June 3-28 and July 8-August 2, 2019.

Primary Duties:  
- Assist Lead Camp Counselors with activities for children ages 6-12  
- Plan and conduct games and activities for campers during after care, Mon-Thr 3-5:30  
- Maintain a safe learning environment for campers and staff  
- Work with children ages 6 to 12  
- Set up prior to and clean up following the camp day  
- Communicate with camp staff, Fontenelle staff, and parents/guardians to ensure a positive camp experience for all  

Other Duties:  
- Maintain accurate reporting of number of attendees and other information as needed  
- Perform other duties as assigned
Qualifications:
- Interest and understanding of natural sciences, history, storytelling, social studies
- Curiosity and joy of discovery and education
- Flexibility with changes and ability to problem solve quickly
- Ability to manage time and large groups of young people
- Ability to work well as a member of a team with a diverse group of people
- Ability to build strong working relationships with supervisor and co-workers
- Ability to positively engage with other staff and visitors from diverse backgrounds
- Access and ability to communicate efficiently and effectively in-person and via e-mail
- Fluency in Spanish preferred
- Ability to pass a background check
- Ability to become Adult and Pediatric First Aid/CPR certified upon being hired
- Ability to attend paid-training Tuesday, May 28-Friday, May 31

Education/Experience:
- High School Diploma, GED, or equivalent relevant experience
- Education classes or experience in camp, youth programs, recreation, working with children, or in a related field preferred
- Or equivalent combination of work and education experience
- Must be 18 years of age or older

Physical Demands:
- Regularly works in outdoor environments in all weather conditions.
- Must have the physical ability to lead and participate in camp activities which include, but are not limited to, hiking, canoeing, swimming, team building initiatives, overnight camping, building campfires, physical games, and activities.
- Work in conditions that will create dirt and dust.
- Perform essential program support to camp activities and programs which may include, but not limited to the following activities: semi – reaching to full-reach overhead, crouching, kneeling, shoveling, working in narrow and/or confining spaces underground, overhead, and at ground level, twisting of the waist, shoulders, and legs, and lying on stomach and/or back.
- Must have the ability to physically manage and support children when needed for safety in general camp activities (child weighing 50 - 200 pounds).
- Ability to perform a variety of tasks outdoor in different climate.
- Must be able to stand and traverse/ascend/descend dirt trails and walking paths for up to 2 hours at a time.
- Must be able to lift a minimum of 40lb

To Apply: Please apply online by completing and submitting an application found at www.fontnelleforest.org/careers. Applications due by March 22, 2019.

Fontenelle Forest is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology or status as a Vietnam-era or special disabled veteran in the administration of any of its employment related policies and practices.

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