



## Position Description Lead Camp Counselor

**Position Type:** Seasonal, Hourly, Non-Exempt

**Salary:** Starts at \$10/hour

**Benefits:** membership privileges

**Start Date:** Tuesday, May 28, 2019      **End Date:** Friday, August 2, 2019

### **Organization Description:**

Founded in 1913, Fontenelle Forest is one of Nebraska's oldest conservation organizations and one of the largest private nature centers in the nation. Fontenelle Forest aspires to be a national leader in environmental stewardship and education and the region's premier nature center. Fontenelle Forest educational opportunities include early childhood programs that serve children and their parents; extensive school district partnerships and out-of-school STEM and nature-based activities; scouting programs; nature camps; programs for adults and senior citizens, as well as informal education programs, activities, and exhibits.

### **Job Description:**

Fontenelle Forest is seeking a Lead Camp Counselor to join our team. Fontenelle Forest embraces the values of Integrity, Stewardship, Excellence, Engagement, and Sustainability. As a member of the Fontenelle Forest team every employee helps us achieve our vision to be a national leader in environmental stewardship and education and the region's premier nature center.

The Lead Camp Counselor is an enthusiastic and dedicated individual who supports Fontenelle Forest's mission to support discovery of the quiet wild of nature and inspire current and future generations to care for the natural world. The Lead Camp Counselor facilitates nature-based summer day camps for campers ages 6-12 years old. Programs take place onsite at Fontenelle Forest's properties including, but not limited to, Wetlands, Nature Center, Camp Brewster, and Neal Woods. Camp staff are the face of the Education Department and help excite and engage visitors in exploring the natural world through guided inquiry based experiential learning. This position reports to the Director of Education or its appointee. Paid training will be provided Tuesday, May 28-Friday, May 31. Fontenelle Forest camps run June 3-28 and July 8-August 2, 2019.

### **Primary Duties:**

- Plan and conduct summer day camp activities for children ages 6-12
- Lead games and additional activities as appropriate for camp
- Facilitate discussion and inquiry-based activities within a predetermined framework set by the Education Department
- Work with children ages 6 to 12
- Maintain a safe learning environment for campers and staff
- Set up prior to and clean up following the camp day
- Communicate with camp staff, Fontenelle staff, and parents/guardians to ensure a positive camp experience for all

### **Other Duties:**

- Maintain accurate reporting of number of attendees and other information as needed
- Perform other duties as assigned

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## **Qualifications:**

- Interest and understanding of natural sciences, history, storytelling, social studies
- Curiosity and joy of discovery and education
- Flexibility with changes and ability to problem solve quickly
- Ability to manage time and large groups of young people
- Ability to work well as a member of a team with a diverse group of people
- Ability to build strong working relationships with supervisor and co-workers
- Ability to positively engage with other staff and visitors from diverse backgrounds
- Familiarity with inquiry based learning and educational theory preferred
- Access and ability to communicate efficiently and effectively in-person and via e-mail
- Fluency in Spanish preferred
- Ability to pass a background check
- Ability to become Adult and Pediatric First Aid/CPR certified upon being hired
- Ability to attend paid-training Tuesday, May 28-Friday, May 31

## **Education/Experience:**

- High School Diploma, GED, or equivalent relevant experience
- Some post-High School coursework preferred
- Or equivalent combination of work and education experience
- Education classes or experience in camp, youth programs, recreation, working with children, or in a related field.
- Must be 18 years of age or older

## **Physical Demands:**

- Regularly works in outdoor environments in all weather conditions.
- Must have the physical ability to lead and participate in camp activities which include, but are not limited to, hiking, canoeing, swimming, team building initiatives, overnight camping, building campfires, physical games, and activities.
- Work in conditions that will create dirt and dust.
- Perform essential program support to camp activities and programs which may include, but not limited to the following activities: semi – reaching to full-reach overhead, crouching, kneeling, shoveling, working in narrow and/or confining spaces underground, overhead, and at ground level, twisting of the waist, shoulders, and legs, and lying on stomach and/or back.
- Must have the ability to physically manage and support children when needed for safety in general camp activities (child weighing 50 - 200 pounds).
- Ability to perform a variety of tasks outdoor in different climate.
- Must be able to stand and traverse/ascend/descend dirt trails and walking paths for up to 2 hours at a time.
- Must be able to lift a minimum of 40lb

**To Apply:** Please apply online by completing and submitting an application found at [www.fontnelleforest.org/careers](http://www.fontnelleforest.org/careers). Applications due by March 22, 2019.

*Fontenelle Forest is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology or status as a Vietnam-era or special disabled veteran in the administration of any of its employment related policies and practices.*



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